









Epsom & Ewell F.C

RISK ASSESSMENT

Risk Assessment	
Location:	Leatherhead F.C. Guildford Road, Leatherhead, Surrey, KT22 9AS.
Tasks/activities:	Match Day
Other information:	

Risk assessment sign off					
Prepared by:	Mel Tough	Signature:		Date:	01/08/2020
Contractors Agreed and signed		Signature:			
Reviewed by:		Signature:		Date:	
Date for review:	Weekly				

The risk assessment should be reviewed if additional risks are not covered in this assessment and are identified or if there is any reason that the control measure are deemed to be insufficient a review should take place in particular if a site visit has not been completed.

Risk matrix								
Risk rating guidance	Likelihood (L)	5	5	10	15	20	25	Likelihood (L) x Severity (S) = Risk rating (RR).
		4	4	8	12	16	20	
		3	3	6	9	12	15	
		2	2	4	6	8	10	
		1	1	2	3	4	5	
			1	2	3	4	5	
		Severity (S)						
Acceptability of risk guidance	High-risk: 15 – 25		High-risk activities should cease immediately. Further effective control measures to mitigate risks must be introduced.					
	Medium-risk: 8 – 12		Medium-risks should only be tolerated for the short-term and only whilst further control measures to mitigate the risks are being planned and introduced.					
	Low-risk: 1-6		Low-risks are largely acceptable. Where it is reasonable to do so, efforts should be made to reduce risks further.					
Guidance. When completing a risk assessment, you should:	<ol style="list-style-type: none"> 1. Identify the persons at risk and the significant hazards. 2. Calculate an initial RR for the activity. 3. Identify risk control measures that reduce the risks to an acceptable level. 4. Calculate a revised RR - you should consider how much safer the task will be if the control measures are followed. Here, you should consider changing both the likelihood (L) and the severity (S) ratings. 							
Note. Ideally, you should look to reduce the risks so that the task can be classified as “low risk”.								
Personal protective equipment (PPE) assessment								
In many instances, you will be able to reduce risks further by asking staff/others to wear/use PPE. You should identify which items are required for the task here:								
Type of PPE:								
	Head (BS EN 397)	Foot (BS EN 345-1)	Eye (BS EN 165:2005)	Hand (BS EN 420:2003)	Hearing (EN 352-1)	High-visibility Vest (BS EN 471)	RPE	Fall arrest (BS EN 361)
				X			X	
Additional requirements (list here):								

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ACTIVITY	PERSONS AT RISK	SIGNIFICANT HAZARDS	INITIAL			RISK CONTROL MEASURES	RESIDUAL		
			L	S	RR		L	S	RR
Travel	Supporters, Members, Officials, Players, Management	Spread of Covid-19 Coronavirus	2	5	10	Travel to and from the stadium - Please request where possible that all parties travel independently to and from the stadium, they must avoid travelling in groups outside of family members and avoid the use of public transport where possible. On arrival anyone just dropping off should alight their passenger(s) and exit the stadium grounds as quickly as possible. Travelling party register – We kindly request that a list of expected attendees is provided 24 hours prior to the scheduled match, this should include players, back room staff, treatment teams, press, management and committee and the list should clearly state each person's role.	1	5	5
Parking	Supporters, Committee Members Officials, Players, Management	Spread of Covid-19 Coronavirus	2	5	10	Essential travelling parties (those pre-advised as per the form below whom will be present throughout the fixture) will be directed toward designated parking areas that must be observed. Anyone arriving early must wait in their vehicle until advised it is acceptable to enter the stadium.	1	5	5
Entrance	Supporters, Committee Members Officials, Players, Management	Spread of Covid-19 Coronavirus	2	5	10	Visitors will be shown where they must enter the stadium. Hand sanitiser will be available on admission and sanitiser is located at various stations throughout the stadium which must be applied regularly to maintain good hand hygiene.	1	5	5
Payment	Supporters, Committee Members	Spread of Covid-19 Coronavirus	2	5	10	We ask that all payments for entrance where possible are paid by debit or credit card.	1	5	5
Seating Spectators	Supporters, Committee Members	Spread of Covid-19 Coronavirus	3	5	15	Seats will be made available and clearly marked and this will comply with government guidelines in social distancing. In the event that this is not adhered to, you may be asked to leave by a club official.	1	5	5

Standing Spectators	Supporters, Committee Members,	Spread of Covid-19 Coronavirus	3	5	15	Standing is permitted in an area which will be clearly marked; this will comply with government guidelines in social distancing. In the event that this is not adhered to, you may be asked to leave by a club official.	1	5	5
Seating/Half Time	Officials, Players	Spread of Covid-19 Coronavirus	3	5	15	Additional seating will be available for substitutes, management and match officials. Pre match and half time will be conducted pitch side observing essential minimum distancing.	1	5	5
Changing Rooms	Officials, Players	Spread of Covid-19 Coronavirus	3	5	15	We suggest where possible that all players and officials arrive in their playing kit. If this is not possible we recommend a '1 in 1 out' policy into the changing room. The maximum capacity is 8 people. The changing room will be cleaned before and after use. This in particular needs to be reviewed after each time it is used.	2	5	10
Toilets	Supporters, Committee Members Officials, Players, Management	Spread of Covid-19 Coronavirus	3	5	15	Are available for a maximum of 5 people in any toilet are with '1 in 1 out' policy there will be marking outside the toilets to ensure social distancing is adhered to. Cleaning Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light switches, and taps appropriate cleaning products and methods will be in place including the supply of hand sanitizers. Hand washing facilities with soap and water in place. Stringent hand washing taking place. See hand washing guidance. Drying of hands with disposable paper towels.	1	5	5

Refreshments	Supporters, Committee Members Officials, Players, Management	Spread of Covid-19 Coronavirus	3	5	15	The Bar is open and has a one way system if you are to use this facility please note that a face mask must be worn and there is no loitering.	1	5	5
Payment	Supporters, Committee Members	Spread of Covid-19 Coronavirus	1	5	5	We ask that all payments where possible are paid by debit or credit card.	0	0	5
Food	Supporters, Committee Members	Spread of Covid-19 Coronavirus	3	5	15	The T Bar is open and has markings for social distancing if you are to use this facility please note that a face mask must be worn and there is no loitering.	1	5	5
Equipment	Officials, Players, Management	Spread of Covid-19 Coronavirus	3	5	15	Clean equipment between use: Identify who will regularly maintain the equipment hygiene e.g. balls, cones, goalposts and bibs; Thoroughly clean the equipment e.g. balls, cones, goalposts, etc.;; Bibs should not be used unless they can be washed between sessions. Limit sharing of equipment where possible: Ensure equipment is handled as little as possible by as few people as possible; Each participant should bring to training their own water bottles, sun cream and medication each of which should be clearly labelled with their name.	1	5	5
Medical Equipment	Officials, Players, Management	Spread of Covid-19 Coronavirus	3	5	15	If there is a first aider or other medical personnel present, they should be equipped with the appropriate Personal Protective Equipment (PPE) before treating anyone to protect themselves and others should they need to compromise social distancing guidelines to provide medical assistance during training or matches. They should have updated themselves on any changes in first aid procedure that will be required as a result of the pandemic. This should be obtained from their training organisation or from Resuscitation Council guidance.	1	5	5

Hygiene	Supporters, Committee Members Officials, Players, Management	Spread of Covid-19 Coronavirus	3	5	15	If individuals are going to share equipment, including balls, always ensure the individuals' hands are thoroughly cleansed using alcohol-based hand gel, if clean running water and soap are not available, before and after use. Spitting and Chewing Gum is prohibited and will incur a disciplinary action.	1	5	5
Injuries	Officials, Players, Management	Spread of Covid-19 Coronavirus	3	5	15	If a player gets injured, a member of their household or support bubble, can aid them if for example they are watching but others will still need to socially distance unless a life threatening, or serious injury necessitates. Compromising guidelines to provide emergency care. In all cases, NHS guidance on further management should be followed.	1	3	5

Symptoms of Covid-19

If anyone becomes unwell with a new continuous cough or a high temperature they will be sent home and advised to follow the stay at home guidance. The Covid-19 Officer will maintain regular contact with staff members during this time.

If advised that if you have developed Covid-19 and were recently in contact with any member of the Football Club (including where a you have visited other work place premises such as domestic premises), the Club will contact the Public Health Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken <https://www.publichealth.hscni.net/>

Mental Health

Management will promote mental health & wellbeing awareness to Players, Supporters and Members during the Coronavirus outbreak and will offer whatever support they can to help

Reference -

www.hseni.gov.uk/stress

Register of Attendees –

Playing Squad

FORENAME

SURNAME

Covid-19 Pre Checks

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Management / Staff

FORENAME

SURNAME

Covid-19 Pre Checks

1		
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3		
4		
5		

Committee

FORENAME

SURNAME

Covid-19 Pre Checks

1		
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